

# sample welcome speech for orientation programme Study Guide

**sample welcome speech for orientation programme** is an essential component in setting the tone for any successful orientation session. Whether you are a university professor welcoming new students or a corporate trainer introducing fresh recruits, delivering an effective and engaging welcome speech can significantly influence participants' first impressions and overall experience. A well-crafted speech not only provides vital information but also inspires enthusiasm, fosters a sense of belonging, and motivates attendees to participate actively in the upcoming activities. In this article, we will explore how to prepare and deliver a compelling sample welcome speech for an orientation programme, along with practical tips and sample scripts to help you succeed.

## Understanding the Importance of a Welcome Speech in an Orientation Programme

A welcome speech serves as the opening address that sets the mood and objectives for the entire orientation. It is often the first formal interaction between organizers and participants, making it a crucial opportunity to establish rapport, communicate expectations, and energize the audience.

### Why a Good Welcome Speech Matters

- Creates a Warm Atmosphere: Welcomes participants and makes them feel comfortable.
- Provides Clarity: Outlines the purpose and agenda of the programme.
- Builds Excitement: Generates enthusiasm and encourages active engagement.
- Establishes Credibility: Demonstrates organization's professionalism and hospitality.
- Sets the Tone: Defines the overall mood ? whether formal, friendly, or motivational.

## Key Elements of an Effective Welcome Speech

To craft an impactful welcome speech, it's vital to incorporate certain core components that resonate with your audience and meet your programme's objectives.

### 1. Greeting and Introduction

Begin with a warm greeting to acknowledge the attendees and introduce yourself or the speaker. For example:

- ?Good morning, everyone! It?s my pleasure to welcome you all to this exciting orientation programme.?

## **2. Express Gratitude**

Thank participants for their presence and the effort they made to attend:

- ?Thank you for taking the time to be here today; your presence truly enriches this gathering.?

## **3. Purpose and Objectives**

Clearly state the purpose of the programme:

- ?Today, our goal is to familiarize you with our institution, its values, resources, and the opportunities that await you.?

## **4. Overview of the Agenda**

Briefly outline what will happen during the session:

- ?We will start with introductions, followed by informative sessions, campus tours, and an interactive Q&A.?

## **5. Motivational or Inspirational Message**

Inspire confidence and enthusiasm:

- ?This is the beginning of a new journey, full of possibilities. Embrace every moment, learn, grow, and make the most of this experience.?

## **6. Welcome and Inclusivity**

Make attendees feel included:

- ?We are delighted to have students from diverse backgrounds, and we look forward to your unique contributions.?

## 7. Call to Action

Encourage active participation:

- ?I encourage you all to engage actively, ask questions, and make the most of this opportunity.?

## Sample Welcome Speech for Different Contexts

Below are tailored scripts that can be adapted for various types of orientation programmes.

### Sample 1: University Orientation

?Good morning, esteemed students, faculty, and staff! It?s a great pleasure to welcome you all to our university?s orientation programme. Today marks the beginning of an exciting academic journey. We are thrilled to have new students joining our vibrant campus community. Over the course of the day, you will learn about our academic programs, student services, extracurricular activities, and campus facilities. Remember, this is your first step towards a future filled with learning, discovery, and personal growth. We encourage you to explore, ask questions, and connect with your peers. Welcome aboard ? let?s make this year unforgettable!?

### Sample 2: Corporate Employee Orientation

?Good morning, everyone! On behalf of the management team, I am delighted to welcome you to our orientation session. Today is an important milestone as you begin your journey with us. Our goal is to help you understand our company culture, policies, and your role in contributing to our collective success. We believe that each of you brings unique skills and perspectives that will enhance our team. Throughout this programme, you?ll meet your colleagues, learn about our mission, and gain the tools needed to excel. Let?s work together to build a positive, innovative, and inclusive workplace. Welcome to the team!?

## Tips for Delivering an Impactful Welcome Speech

Crafting the speech is just the first step; delivering it effectively is equally important. Here are some practical tips:

- **Know Your Audience:** Tailor your language and content to suit the participants? background and age group.
- **Keep It Concise:** Aim for clarity and brevity; a lengthy speech may lose attention.
- **Practice:** Rehearse multiple times to ensure smooth delivery and confident tone.

- **Use Positive Body Language:** Maintain eye contact, smile, and use gestures to engage the audience.
- **Speak Clearly and Enthusiastically:** Your tone should convey warmth and excitement.
- **Incorporate Humor or Anecdotes:** Light-hearted stories can break the ice and make your speech memorable.

## Conclusion

A well-prepared sample welcome speech for an orientation programme can set the foundation for a successful event. It helps create a welcoming atmosphere, clarifies objectives, and motivates participants to engage actively. Remember to personalize your speech to reflect your institution's or organization's culture, and deliver it with confidence and enthusiasm. With thoughtful preparation and genuine warmth, your welcome speech will leave a lasting positive impression and foster a sense of community among attendees. Use the sample scripts and tips provided here as a guide to craft your own compelling opening address and ensure your orientation programme starts on a high note.

### Sample Welcome Speech for Orientation Programme: A Comprehensive Guide to Crafting an Engaging Introduction

In the realm of educational and organizational onboarding, the importance of a well-structured welcome speech cannot be overstated. It sets the tone for the entire orientation programme, fosters a sense of belonging, and energizes participants for the journey ahead. Whether you're a program coordinator, a senior leader, or a student representative, delivering a compelling and meaningful welcome speech is a critical step in ensuring the success of the orientation. This article aims to provide a detailed guide on crafting a sample welcome speech for orientation programme, blending technical insights with reader-friendly language to help you make a memorable first impression.

## Understanding the Purpose of a Welcome Speech in Orientation Programmes

Before delving into the specifics of drafting a sample speech, it's essential to grasp its core objectives. A well-designed welcome speech serves multiple functions:

- **Creating a Warm Atmosphere:** It helps establish a friendly environment, easing nerves and promoting openness among new participants.
- **Introducing the Institution or Organization:** It provides a brief overview of the mission, values, history, and culture, helping newcomers understand the identity they are joining.
- **Setting Expectations:** Clarifying the programme's agenda, goals, and behavioral guidelines ensures clarity and alignment.

- **Motivating Participants:** Inspiring words can energize attendees to engage actively and embrace new challenges.
- **Fostering Inclusivity:** Addressing diversity and encouraging participation promotes a sense of belonging.

Recognizing these purposes is vital to designing a speech that is both impactful and appropriate.

## **Key Elements of an Effective Welcome Speech**

To craft a speech that resonates with your audience, include the following fundamental elements:

- **Warm Greeting and Introduction**

Begin with a friendly salutation and introduce yourself. Establishing personal credibility and warmth helps build rapport.

- **Expressing Gratitude**

Thank the attendees for their presence and acknowledge key stakeholders?organizers, faculty, staff, or sponsors?who made the programme possible.

- **Contextualizing the Programme**

Provide a brief background about the purpose and significance of the orientation. Mention how it aligns with the organization?s goals.

- **Highlighting the Agenda**

Outline the main activities, sessions, or speakers planned, giving participants an overview of what they can expect.

- **Setting Expectations and Encouraging Engagement**

Encourage active participation, openness, and curiosity. Clarify behavioral expectations and promote inclusivity.

- Inspiring and Motivating

End with an inspirational message or quote that energizes attendees to make the most of the orientation.

- Concluding with Gratitude

Thank everyone once again and express enthusiasm for the journey ahead.

## **Structuring a Sample Welcome Speech for Orientation Programme**

A well-structured speech ensures clarity and maintains audience engagement. Here's a suggested framework:

Introduction:

- Greet the audience warmly
- Introduce yourself and your role
- Express appreciation for attendance

Body:

- Share a brief history or background of the institution/organization
- Emphasize the importance of the orientation programme
- Highlight key activities and objectives
- Address expectations and encourage participation
- Recognize the efforts of organizers and stakeholders

Conclusion:

- Inspire with motivational words or a relevant quote
- Reiterate enthusiasm for the upcoming activities
- Thank the participants and invite them to begin the programme

## **Sample Welcome Speech for Orientation Programme**

Below is a detailed, professional yet approachable sample speech that can be adapted according to

specific contexts:

"Good morning everyone,"

"It is my absolute pleasure to welcome each of you to our annual orientation programme. My name is [Your Name], and I am [Your Position], honored to stand here today to greet such a vibrant group of future students/participants/staff members."

"First and foremost, I want to extend my heartfelt gratitude to all of you for taking the time to be part of this important event. I also wish to thank our dedicated team of organizers, faculty members, and sponsors whose hard work and commitment have made this programme possible."

"Today marks the beginning of a new chapter, one filled with opportunities, learning, and growth. Our institution/organization has a rich history of nurturing talent and fostering innovation. Over the years, we have strived to create an environment where every individual feels valued, supported, and empowered to reach their fullest potential."

"This orientation programme is designed to familiarize you with our values, policies, resources, and community. It is an opportunity to ask questions, meet your peers, and start building connections that will last throughout your journey here."

"Throughout the day, you will participate in various sessions ranging from campus tours and academic introductions to workshops and team-building activities. We encourage you to engage actively, explore new ideas, and make the most of this experience."

"As you embark on this journey, remember that challenges are opportunities in disguise. Be curious, be courageous, and don't hesitate to seek help whenever needed. Our collective goal is to support each other and ensure that your transition is smooth and inspiring."

"In the words of Nelson Mandela, 'Education is the most powerful weapon which you can use to change the world.' Let us embrace this spirit of learning and growth, and together, forge a bright future."

"Once again, welcome! We are excited to have you here and look forward to witnessing your achievements. Now, without further ado, let's begin our programme."

## **Tips for Delivering an Impactful Welcome Speech**

While preparing your speech is crucial, delivering it effectively enhances its impact. Here are some tips:

- Practice: Rehearse multiple times to ensure smooth delivery.
- Maintain Eye Contact: Engage with your audience to foster connection.
- Use Clear and Friendly Language: Make your speech accessible and relatable.
- Incorporate Personal Touches: Share a personal story or experience to add authenticity.
- Use Appropriate Tone and Body Language: Convey enthusiasm and confidence.
- Time Your Speech Well: Keep it concise?ideally 3-7 minutes?to maintain attention.

## Adapting the Sample for Different Contexts

The core structure of a welcome speech remains consistent, but it can be tailored depending on the audience and setting:

- For Academic Institutions: Emphasize academic excellence, research opportunities, and campus culture.
- For Corporate Orientation: Focus on company values, career development, and teamwork.
- For Cultural or Community Programmes: Highlight inclusivity, diversity, and community impact.
- For Virtual Events: Incorporate technical guidance and encourage virtual engagement.

## Conclusion: Crafting Your Own Memorable Welcome Speech

A sample welcome speech for orientation programme serves as a valuable template, but personalization makes it genuine and impactful. When crafting your speech, consider your audience's needs, your institution's mission, and the tone you wish to set. A well-delivered, heartfelt welcome can inspire confidence, foster community spirit, and lay the foundation for a successful orientation experience.

Remember, your words are not just an introduction?they are an invitation to embark on a shared journey of growth, discovery, and achievement. Embrace this opportunity to motivate and connect with your audience, and your speech will leave a lasting positive impression.

Start preparing today, and make your orientation programme a memorable beginning for all involved!

**Question** What are some key elements to include in a sample welcome speech for an orientation programme? A good welcome speech should include a warm greeting, an introduction of the organization or institution, a brief overview of the programme's purpose, motivational words, and an expression of enthusiasm for the upcoming activities. How can I make my orientation welcome speech engaging for new attendees? Use a friendly tone, include interesting anecdotes or stories, incorporate humor where appropriate, and express genuine enthusiasm to connect with the audience and keep their attention. What is a concise example of a welcome speech for an



orientation event? Good morning everyone! On behalf of [Organization/Institution], I warmly welcome you to our orientation programme. We're excited to have you here and look forward to helping you start this new journey. Let's make this experience memorable and inspiring! How should I address diverse groups during a welcome speech for an orientation? Acknowledge the diversity of the group, express appreciation for everyone's presence, and emphasize inclusivity and community-building to make all attendees feel valued. What tone is appropriate for a sample welcome speech at an orientation programme? A friendly, warm, and professional tone is ideal. It should be welcoming, encouraging, and positive to set a comfortable atmosphere for new participants. Can you provide a sample opening line for a welcome speech at an orientation? Certainly! 'Good morning everyone, and a warm welcome to each of you. We're thrilled to have you here as we embark on this exciting journey together.' How long should a sample welcome speech for an orientation programme be? Ideally, it should be brief and to the point, lasting about 3-5 minutes, enough to welcome attendees and set a positive tone without overwhelming them. What tips can help me deliver an effective welcome speech for an orientation? Practice beforehand, speak clearly and confidently, make eye contact with the audience, smile genuinely, and keep the speech focused and heartfelt. How can I conclude a welcome speech for an orientation programme effectively? End with an inspiring note or a call to action, such as expressing excitement for the upcoming activities and inviting everyone to participate actively. Are there any common mistakes to avoid when delivering a welcome speech for an orientation? Avoid being too lengthy, using complex language, lacking enthusiasm, or failing to connect with the audience. Keep it simple, warm, and engaging to make a positive impression.

**Related keywords:** welcome speech, orientation programme, opening remarks, introductory speech, new student welcome, orientation speech template, event speech, welcoming address, student orientation, introductory remarks

## BAKERSFIELD COLLEGE ORIENTATION QUIZ ANSWERS

**bakersfield college orientation quiz answers** are an essential resource for incoming students seeking to successfully navigate the initial steps of their college journey. Whether you're a new student preparing for orientation or a parent assisting your student, understanding the correct responses can help ensure a smooth transition into college life. In this comprehensive guide, we will delve into the key aspects of the Bakersfield College orientation quiz answers, including what to expect, how to prepare, and tips for success.

## Understanding the Bakersfield College Orientation Quiz

### What Is the Orientation Quiz?

The Bakersfield College orientation quiz is a component of the college's onboarding process designed to assess students' understanding of college policies, resources, and expectations. It typically covers topics such as campus safety, academic integrity, available resources, student rights, and responsibilities. The quiz aims to ensure students are well-informed and prepared for their college experience.

## Why Is the Orientation Quiz Important?

Completing the orientation quiz with accurate answers is crucial because:

- It demonstrates your understanding of college policies.
- It helps you access further college resources.
- It ensures you're aware of campus safety protocols.
- It is often a requirement before registering for classes.
- It reduces the risk of misunderstandings or violations of college policies.

## Preparing for the Orientation Quiz

Preparation is key to successfully completing the Bakersfield College orientation quiz. Here are some steps to help you prepare:

### Review the Orientation Materials

Most colleges provide orientation packets, online modules, or information sessions. Familiarize yourself with:

- College policies and procedures
- Campus safety information
- Academic resources and support services
- Student conduct guidelines

### Attend Orientation Sessions

Participating in live or virtual orientation sessions can provide valuable insights and clarify any questions you may have.

### Utilize College Resources

Bakersfield College offers online resources, student handbooks, and FAQs that are invaluable for

quiz preparation.

## **Common Topics Covered in the Bakersfield College Orientation Quiz**

Understanding the typical content areas can help you anticipate questions and identify correct answers.

### **Campus Safety and Emergency Procedures**

Questions often address:

- Emergency contacts
- Evacuation routes
- Reporting safety concerns
- Campus security measures

### **Student Rights and Responsibilities**

Topics include:

- Academic integrity policies
- Code of conduct
- Anti-discrimination policies
- Rights to privacy and accommodations

### **Academic Policies and Resources**

Students should know:

- Registration procedures
- Drop and add policies
- Available academic support (tutoring, counseling)
- Attendance policies

### **Available Student Services**

Questions may cover:

- Financial aid options
- Library services
- Technology support
- Health and wellness resources

## Sample Questions and Answers for the Bakersfield College Orientation Quiz

Below are some sample questions you might encounter, along with suggested answers. Remember, always verify answers with official college materials.

### 1. What should you do if you see a safety concern on campus?

- Ignore it
- Report it to campus security immediately
- Post about it on social media
- Wait until the next class to mention it

**Correct Answer:** Report it to campus security immediately.

### 2. Which of the following is considered academic misconduct?

- Collaborating with classmates on a group project
- Copying someone else's work and submitting it as your own
- Attending all your classes
- Using college resources appropriately

**Correct Answer:** Copying someone else's work and submitting it as your own.

### 3. How can students access academic support services at Bakersfield College?

- Visit the college's tutoring center
- Contact academic advisors
- Use online tutoring platforms
- All of the above

**Correct Answer:** All of the above.

## 4. What is the proper way to register for classes at Bakersfield College?

- Walk into the registrar's office without an appointment
- Use the college's online registration portal
- Send an email asking for registration
- Register through third-party websites

**Correct Answer:** Use the college's online registration portal.

## Tips for Success in the Orientation Quiz

To maximize your chances of passing with flying colors, consider these tips:

- Read all provided materials thoroughly before attempting the quiz.
- Take notes on key policies and procedures.
- Participate actively in orientation sessions.
- If unsure about an answer, review relevant resources or ask an advisor.
- Manage your time efficiently during the quiz?don't rush.

## Accessing Official Bakersfield College Resources

For the most accurate and up-to-date information, always refer to official sources:

- [Bakersfield College Official Website](#)
- Student Handbook
- Online Orientation Modules
- Contact Student Services for assistance

## Conclusion

Understanding the Bakersfield College orientation quiz answers is an important step towards a successful college experience. By preparing thoroughly, reviewing college policies, and utilizing available resources, students can confidently navigate the quiz and lay a strong foundation for their academic journey. Remember, the goal of the quiz is to ensure you are well-informed about college policies and resources, ultimately helping you thrive at Bakersfield College.

Whether you're taking the quiz for the first time or reviewing for future reference, keep these tips in mind to improve your knowledge and ensure compliance with college standards. Good luck, and

welcome to Bakersfield College!

Bakersfield College Orientation Quiz Answers are a crucial component for incoming students seeking to navigate the college's onboarding process effectively. As one of California's prominent community colleges, Bakersfield College offers a comprehensive orientation program designed to familiarize new students with campus resources, academic expectations, and student life. Successfully completing the orientation quiz not only ensures students understand essential policies but also helps them earn important credits and avoid potential administrative issues later on. This article provides an in-depth review of the Bakersfield College orientation quiz answers, including strategies for success, common questions, and tips to make the process smoother.

## Understanding the Importance of the Bakersfield College Orientation Quiz

### Why Is the Orientation Quiz Necessary?

The Bakersfield College orientation quiz serves multiple functions:

- **Assessment of Understanding:** It gauges students' awareness of college policies, resources, and expectations.
- **Credit for Completion:** Successfully passing the quiz often counts toward orientation completion requirements, which may be a prerequisite for registration.
- **Preparation for College Life:** The quiz reinforces vital information, helping students transition smoothly into college life.
- **Compliance:** It ensures students acknowledge and understand policies such as conduct codes, attendance requirements, and academic integrity.

### Who Needs to Take the Orientation Quiz?

Typically, the quiz is mandatory for first-time college students, transfer students, and those enrolled in specific programs that require orientation completion. Returning students might not need to retake it unless there are updates or specific program requirements.

## How to Prepare for the Bakersfield College Orientation Quiz

### Review Relevant Materials

Before attempting the quiz, students should familiarize themselves with key college documents:

- College catalog and student handbook
- Academic calendar and registration procedures
- Campus safety policies
- Resources available to students (counseling, tutoring, financial aid)

## **Attend Orientation Sessions**

Participating actively in the live or virtual orientation sessions provides context that can help answer quiz questions confidently.

## **Utilize Study Guides and Practice Questions**

Some colleges offer practice quizzes or study guides. Check Bakersfield College's resources or contact student services for available materials.

## **Common Content Areas Covered in the Orientation Quiz**

### **Campus Resources and Support Services**

Students often encounter questions about available services such as:

- Counseling and mental health services
- Academic advising
- Tutoring centers
- Financial aid offices
- Library resources

### **College Policies and Procedures**

Questions may test knowledge of:

- Attendance and withdrawal policies
- Academic honesty (plagiarism, cheating)
- Dress code and conduct policies
- Emergency procedures and safety protocols

### **Registration and Financial Information**

Students should be familiar with:

- How to register for classes
- Payment deadlines and methods
- Refund policies
- Important dates

## **Student Responsibilities and Expectations**

Questions may cover:

- Maintaining attendance
- Meeting with advisors
- Participating in campus activities
- Using online portals

## **Sample Questions and Answers for the Bakersfield College Orientation Quiz**

Here are some typical example questions that students might encounter, along with recommended answers or strategies:

### **Q1: Where can you find information about class schedules and registration?**

Answer: On the Bakersfield College student portal or the college's official website.

### **Q2: What should you do if you miss a class due to illness?**

Answer: Contact the instructor as soon as possible and review the attendance policy outlined in the syllabus.

### **Q3: Which of the following is considered academic dishonesty?**

- A) Collaborating with classmates on a project
- B) Using unauthorized notes during an exam
- C) Attending all classes
- D) Asking for help from a tutor

Correct Answer: B) Using unauthorized notes during an exam

### **Q4: How can students access tutoring services?**



Answer: Through the college's tutoring center, which can be accessed in person or online via the student portal.

### **Q5: What is the college's policy on COVID-19 safety protocols?**

Answer: Students are required to follow mask mandates, social distancing guidelines, and health screenings as specified in college communications.

## **Strategies for Successfully Completing the Orientation Quiz**

### **1. Study the Provided Materials Thoroughly**

Ensuring familiarity with all orientation materials, policies, and campus resources is key. Pay attention to details, especially dates and procedures.

### **2. Take Notes During Orientation Sessions**

Active note-taking helps reinforce learning and provides quick reference when answering quiz questions.

### **3. Use Available Practice Quizzes**

If Bakersfield College offers practice quizzes or sample questions, utilize them to test your knowledge and identify areas needing review.

### **4. Seek Clarification When Needed**

If any part of the orientation or quiz is unclear, contact student services or academic advisors for assistance.

### **5. Manage Your Time During the Quiz**

Allocate sufficient time to read questions carefully and review answers before submitting.

## **Common Challenges and How to Overcome Them**

### **Difficulty Understanding Policies**

- Solution: Review official documents and ask questions during orientation sessions.

## Technical Issues During Online Quizzes

- Solution: Ensure a stable internet connection and familiarize yourself with the quiz platform beforehand.

## Memory Lapses on Specific Details

- Solution: Keep quick-reference notes handy during the quiz or review key facts beforehand.

## Conclusion: Maximizing Your Success with the Bakersfield College Orientation Quiz

The Bakersfield College Orientation Quiz is an essential step in the onboarding process that helps students understand college expectations and resources. Preparation is vital; reviewing materials, actively participating in orientation sessions, and practicing potential questions can significantly improve your chances of success. Remember to stay calm, read questions carefully, and utilize campus resources if you encounter difficulties. Successfully completing the quiz not only fulfills college requirements but also sets a solid foundation for your academic journey at Bakersfield College. Embrace this opportunity to familiarize yourself with campus life, and you'll be well on your way to a rewarding college experience.

**Question** What is the primary purpose of the Bakersfield College orientation quiz? The primary purpose of the Bakersfield College orientation quiz is to assess new students' understanding of college policies, resources, and procedures to ensure they are well-prepared for their academic journey. **How can I access the Bakersfield College orientation quiz online?** You can access the Bakersfield College orientation quiz through the official student portal or the orientation section on the college's website after completing the required registration steps. **Are there correct answers I should memorize for the Bakersfield College orientation quiz?** No, the quiz is designed to evaluate your understanding of college policies and resources, so it's best to review the orientation materials rather than memorize answers. **What should I do if I don't know the answer to a question on the orientation quiz?** If you're unsure about a question, review the relevant orientation materials or resources provided by the college. If needed, contact the student services office for assistance. **Is the Bakersfield College orientation quiz mandatory for all new students?** Yes, completing the orientation quiz is typically a required step for new students to familiarize themselves with college policies and ensure a smooth start. **How long does it usually take to complete the Bakersfield College orientation quiz?** The quiz generally takes about 15 to 30 minutes to complete, depending on the number of questions and your familiarity with the material. **Can I retake the Bakersfield College orientation quiz if I fail or want to improve my score?** Yes, most likely you can retake the quiz if needed. Check with the college's policies, but retakes are often permitted after a certain

waiting period. Will I receive a certificate or proof after completing the Bakersfield College orientation quiz? While some colleges provide a certificate of completion, it's best to check if Bakersfield College offers one. Usually, completion is recorded in your student account. Where can I find the correct answers to the Bakersfield College orientation quiz for practice? The correct answers are typically included in the orientation materials or FAQ sections on the college's website. However, it's recommended to review all materials thoroughly rather than just looking for answers.

**Related keywords:** Bakersfield College, orientation quiz, answers, BC orientation, college onboarding, student resources, campus tour, college policies, student success, BC campus information

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